

TECHNICAL STANDARDS COMMITTEE
Minutes - Monthly Meeting
WTRRF Conference Room - 700 Doty Street
Tuesday 1:30 PM, October 20, 2020

Call to Order – The meeting was called to order at 1:35 p.m.

Roll Call – Present in Person: Jordan Skiff, Cody Schoepke, and Ben Propson.
Present Via Telecommunication: Paul DeVries, Nick Leonard, and Eric Otte.

Approval of September Minutes– A motion was made by Cody Schoepke and seconded by Nick Leonard to approve the September 2020 meeting minutes. The motion carried.

Communication Session

Reports on:

- **Correspondence Relating to the Regional Wastewater System**

- **LaClare Family Creamery**

- ◇Eric said LaClare is still disputing the arrearage. They are paying their current bills.

- ◇Cody reported FOG is running below 50 on a consistent basis, well below the 100 limit. Sampling will continue through the end of 2020. That will provide six months of weekly data. Cody said dosing of the catalyst must continue.

- ◇Greg Hendrich requested a breakdown of the labor to date. Cody provided that information to them and it was agreed that WTRRF will invoice LaClare directly each month, \$1,200, which is 1/12 of the estimated annual amount. The monthly payment total will then be deducted from the annual Industrial Pretreatment invoice.

- **Correspondence Relating to the Regional Wastewater System**

- ◇None

- **Records Exchange – Update of Contact List**

- ◇None

- **Sewer or System Improvements Anticipated, in Progress or Completed (Extensions or Rehabilitations)**

- ◇Paul reported that the 2020 sanitary projects are complete. Engineering staff have begun work on 2021 sanitary system projects.

- ◇Paul said the City is in the negotiation phase of who will be responsible for the abandoned portion of the sanitary sewer in Highway 23.

- ◇Eric submitted a work plan to the state DOT for the Highway 23 project. Mary Hill Park plans on rerouting their sanitary sewer to a public manhole in Hillside Circle.

- ◇Nick said the sanitary and water main installation in Bechaud Ave. is complete. Lateral installations are in progress. Clay laterals will be replaced.

- **FP or RSAP Amendments Anticipated, in Progress or Completed**

- ◇None

- **Metering and Sampling**

- ◇Cody reported that the Vega transducer has been installed in Johnsburg, and that the laser flow meter has been set up and checked. The initial data from the Vega unit shows 30%

higher flows than the current level transducer. Cody will contact the pilot project manager to see if any adjustments need to be made and/or ensure that the readings are accurate.

◇North Fond du Lac had received a quote from Mulcahy Shaw regarding their flume upgrade. Nick will review that and make a decision at later date.

◇The 4th quarter sampling for the sanitary districts will be complete at the end of this week.

- **Clearwater Reduction Fund Status and Party Activity**
◇None
- **Receive Sewer Project Closeout Records and Shared Sewer Cost Calculations**
◇None
- **Distribute Updates to Regional Sewer Design and Construction Standards and TGM Revisions**
◇None.
- **Review Prior Activity**
◇None

Technical Session – Consent Agenda

Review as needed:

- **Review and evaluate new products and technology for incorporation into the standard specifications.**
- **Monitor the assessment, accumulation and use of the Clearwater Reduction Funds**
- **Maintain procedures and protocol for compliance with the Agreement**
- **Review and recommend proposed changes, revisions, clarifications, and amendments to the Parties regarding the Agreement and the TGM**
- **Consider and decide requests for specification waivers**
- **Prepare appropriate specification amendments**
- **Review shared sewer cost calculations for compliance with TGM procedures Conduct review of proposed revisions to the 2000 RSAP to identify potential regional impacts**

Additional Items

- **WTRRF Operations Update**
◇WTRRF has two fine screens. One was rebuilt last year. JWC Environmental rebuilt the remaining fine screen earlier this month.
◇The clean out of digester #4 is in progress. The contractor is down to the floor level of digester #4 and is finding Struvite and grit. The feed lines will also be cleaned out. WTRRF Maintenance personnel replaced six 12” valves and some piping as part of this project. That is the last of the four digesters to be cleaned. One digester has been cleaned out each of the last four years.
- **Clearwater Reduction Fund - Continued Discussion from December 2019 Meeting**
This item will remain on the agenda for the November meeting.
◇There will be continued off-cycle TSC meetings to continue discussions. Jordan will try to schedule another meeting, after November 3 but before the November TSC meeting, to continue discussions.
◇Jordan reported that a new lateral was rerouted to the former Saputo property. There has been significant I/I since that plant closed. Lycon, the property to the east of Saputo, was previously served off the sewer service from Saputo but now has its own sewer lateral. The old lateral will be cut off the week of Oct 26.

- **Facility Master Plan Cost Estimate by District**

- ◇Cody emailed a worksheet to the TSC members, prior to the meeting, showing the WTRRF CIP by year, project, what's driving each of the projects, and the basis for sanitary district involvement.

- ◇There were two projects that were eliminated from the CIP; the Primary Clarifier Splitter Box and Water Quality Trading. Cody reminded members that the budget and/or timelines could be subject to change, depending on what happens with the MDV.

- ◇Nick would like to see a rough estimate of the anticipated cost to each sanitary district. Cody said WTRRF has historical data and will work on a breakdown percentage for each sanitary district.

- ◇Nick commented that the Facility Master Plan presentation at the OSG annual meeting was well thought out and that he received a lot of good feedback from sanitary district members he spoke with.

- **Other**

- ◇Paul emailed the R.A. Smith agreement to the TSC members, prior to the meeting. The update included the addition of language in the deliverables to include the OSG. The City is ready to sign the agreement. R.A. Smith has begun work on this. Nick has forwarded the agreement to John St. Peter and will contact Paul after he speaks with John.

Adjournment

◇A motion to adjourn was made by Cody Schoepke and seconded by Jordan Skiff. The motion passed. The meeting adjourned at 2:00 p.m. The next meeting is scheduled for November 17, 2020.